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ICC Members: Provide your ICC member number to receive discount pricing _____ **Date** ____ / ____ / ____

Bill To: (Please Print) Person ordering _____

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Company or Jurisdiction _____

Company or Jurisdiction _____

Attn: _____

Attn: _____

e-mail: _____

Street _____

Street _____

City _____ State _____

City _____

Zip/Postal Code _____

State _____ Zip _____ Daytime phone (_____) _____

CHECK IF YOU WOULD LIKE ADDITIONAL INFORMATION

- Membership Application Certification information Product Catalog Seminar information

PRICES SUBJECT TO CHANGE.

Item Number	Qty	List Price, Each	Member Price, Each	Description (specify edition)	Total

Method of Payment: (Nonmembers of ICC must prepay by credit card, check or money order.)

Check or money order Bill my Membership No.

Purchase Order No.: _____
(COPY OF AUTHORIZED P.O. REQUIRED)

MasterCard VISA Discover American Express

CVV# (3- or 4-digit security code printed on card) _____

Card No. _____ / _____ / _____ / _____ Expires _____ / _____

Name as it appears on card: _____

Signature (required) _____

Shipping Rates

Order Subtotal	Shipping Charge
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U.S. Shipping, Continental 48

Up to \$25, 10–15 day Media Mail. . . . \$4.50
 Up to \$25, 3–10 day UPS/FedEx Ground (no P.O. Boxes) \$9
 \$25.01 to \$50 \$10
 \$50.01 to \$100 \$11
 \$100.01 to \$200 \$14
 \$200.01 to \$500 \$18
 \$500.01 and more 4% of subtotal

AK, HI and U.S. Territories Shipping

Up to \$25 \$7
 \$25.01 to \$200 \$17
 \$200.01 to \$500 \$30
 \$500.01 or more 8% of subtotal

International Shipping

Canada and Mexico 20% of subtotal
 All Other Countries \$25+20% of subtotal
International shipping rates may vary.
Deliveries to remote areas may be delayed.

Call for Express Delivery.

Subtotal

Shipping

Sales Tax

TOTAL PAYMENT

All payments in U.S. Funds.

SALES TAX: AK, AL, AR, AZ, CA, CO, CT, DC, FL, GA, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MI, MN, MO, MS, NC, ND, NE, NJ, NM, NV, NY, OH, OK, PA, RI, SC, SD, TN, TX, UT, VA, VT, WA, WI, WV and WY add applicable sales tax.

Returns and Refunds

Products may be returned in new, resalable condition within 30 days with proof of purchase. A restocking fee of 20 percent of the original selling price will be imposed on accepted returns. All returns must have written authorization from ICC. No refunds are made for software, audio or video products. Defective items may be exchanged only for the same titles or editions. Please call 1-800-786-4452 for complete details.

ICC USE ONLY

ORDERING IS EASY!



PHONE: 1-800-786-4452
Mon–Fri, 8 am to 7 pm CT

FAX: 1-866-891-1695

ON LINE: www.iccsafe.org

E-MAIL: order@iccsafe.org

MAIL: International Code Council
25442 Network Pl.
Chicago, IL 60673-1254
USA

ORDERING INFORMATION

Member discount and billing: Member discount prices are offered to current ICC members only. All members must use their membership number on each order to receive the discount pricing. Orders must be prepaid or charged to a credit card. All orders are to be paid in U.S. funds. Returned checks are subject to a \$25 service charge.

Shipping and Handling: Orders are shipped postage paid via FedEx, UPS or USPS unless otherwise specified. A complete address must be given for each order. Please refer to the order form for shipping charges.

International orders: For faster service, please pay by credit card. All international orders must be prepaid in U.S. funds. Please allow six to eight weeks for first-class mail service. Express delivery and wire transfers are available; please call 1-800-786-4452 for pricing information.

Proof of I.D. may be required.

QUANTITY DISCOUNTS

Reduced pricing is available for products published by ICC. These products are noted with “Q” in the Index. The schedule of discounts is as follows:

- 25 to 49 copies of a single item 5% discount
- 50 to 99 copies of a single item..... 10% discount
- 100 or more copies of a single item.. 15% discount

Quantity discount **does not** apply to Package Deals, Bundles, Collections, Combos, Logo items, or products that are not published by ICC.

RETURN AND REFUND POLICY

Products may be returned in new, resalable condition within 30 days. Claims for shortages or damage must be made within 5 days of receipt of merchandise. All returns must include an ICC Return Authorization number. Call 1-888-422-7233, x33801 to receive your Return Authorization number. A copy of a paid invoice, a canceled check for the amount of purchase, or other proof of purchase must accompany the shipment of all returns. Unauthorized returns will be delayed in processing and may not be accepted for credit and/or may get returned to the customer.

All returns are subject to a restocking fee of 20 percent of the original selling price. No refund will be issued on overpayments less than \$5.

Returned merchandise must be shipped prepaid to the ICC Distribution Center, 11711 W. 85th St., Lenexa, KS 66214. It is strongly recommended that returned merchandise be shipped through UPS to ensure prompt and efficient delivery because materials shipped at book rate are not traceable through the USPS.

No refunds are made for software, audio or video products. Defective software, audio or video items may be exchanged only for the same titles or editions as the defective item.

If you have any questions on these policies, please call 1-800-786-4452 and ask for a customer service representative.

